



DOCUMENT REGISTER

Index of the Consult Your Doctor policy and template documents

Document No.: CYD-REG-00 | Version 1.0 | Effective date: November 5, 2026 | Owner: Zebrold Private Limited | Status: Approved

1. Purpose

This register lists every document in the Consult Your Doctor policy set issued by Zebrold Private Limited, with its number, purpose and review cycle. Each document is issued as version 1.0, effective November 5, 2026, signed electronically on behalf of Zebrold Private Limited by its directors, and should be reviewed at least once a year.

2. Documents

No.	Document	Area	Review
CYD-CLN-01	Telemedicine Standard Operating Procedure	Healthcare and clinical	Annual
CYD-CLN-02	Prescription Format and E-Prescription Policy	Healthcare and clinical	Annual
CYD-CLN-03	Adverse Event and Error Reporting Procedure	Healthcare and clinical	Annual
CYD-CLN-04	Diagnostic Centre Checks: Registration and Accreditation	Healthcare and clinical	Annual
CYD-AI-01	Policy on the Use of Artificial Intelligence	Healthcare and clinical	Annual
CYD-AI-02	Zebrold AI 12-Day Follow-up Protocol	Healthcare and clinical	Annual
CYD-CLN-05	Policy on Sale and Delivery of Medicines	Healthcare and clinical	Annual
CYD-REG-01	Regulatory Assessment: Is Zebrold AI Medical Device Software?	Healthcare and clinical	Annual
CYD-DP-01	Record of Personal Data Processing Activities	Data protection	Annual
CYD-DP-02	Data Protection Impact Assessment	Data protection	Annual
CYD-DP-03	Privacy Notice and Consent Forms	Data protection	Annual
CYD-DP-04	Data Retention and Deletion Policy	Data protection	Annual
CYD-DP-05	Personal Data Breach Response Plan	Data protection	Annual
CYD-DP-06	Cross-Border Personal Data Transfer Policy	Data protection	Annual
CYD-SEC-01	Information Security and Access Control Policy	Data protection / security	Annual
CYD-SEC-02	IT and Acceptable Use Policy	Data protection / security	Annual
CYD-HR-01	Code of Conduct	Internal	Annual
CYD-BCP-01	Business Continuity Plan	Internal	Annual
CYD-HR-02	Policy on Prevention of Sexual Harassment at Work	Internal	Annual
CYD-HR-03	Employment Contract (India)	Internal	Annual
CYD-HR-04	Offer Letter	Internal	Annual
CYD-LEG-01	Mutual Non-Disclosure Agreement	Internal	Annual

3. Document control rules

- Each document has a number, a version, an effective date and an owner, which are shown on every page.
- Documents are reviewed at least once a year and whenever the law, the platform or an incident makes a change necessary. Each review is recorded.



- Changes are made as a new version, approved by the directors, and the earlier version is kept as an archive copy marked superseded.
- Only the current approved version is circulated. Copies printed from the system are uncontrolled.
- Staff, doctors and partners are told of changes that affect them and, where needed, trained on them.

4. Roles

Role	Responsibility for documents
Directors	Approve and sign documents; ensure that the set is complete and current
Document owner	Keeps the document accurate; proposes changes; leads the annual review
Medical lead	Owns the clinical documents
Data protection lead	Owns the data protection documents
Technical lead	Owns the security, business continuity and AI documents
HR lead	Owns employment and conduct documents

5. Related legal documents

The Company Legal Information document sets out the particulars of Zebrold Private Limited, the operator of Consult Your Doctor, and is signed by its directors. It should be read together with the documents in this register.

6. How the document set is organised

The set is arranged in four groups. The clinical documents describe how care is given and checked. The data protection and security documents describe how personal data is handled and protected. The internal documents set the standards for people and continuity. The legal documents record the particulars of the company and its standard agreements. Together they are meant to show patients, partners and regulators that Zebrold Private Limited operates Consult Your Doctor with care.

7. Distribution

Group	Who must read it	How it is confirmed
Clinical documents	Doctors, medical lead, credentialing and support staff	Read-and-sign at induction and each year
Data protection and security documents	All staff, doctors and partners with access to data	Training record
Internal documents	All employees and contractors	Signed acknowledgement
Legal documents	Directors, legal adviser and those who sign agreements	Directors' approval

8. How to use

Fill in the blanks (shown as underscores) such as owners, effective dates, names and contact details; have counsel in India and Germany review the legal references; then obtain director approval and keep the signed copy in the document control file.